



International Association of
Administrative Professionals®
Clifton Corridor Chapter

GUEST SPEAKER

Cathy Nash, CPA

**NOVEMBER 19 @
5:30PM**

All administrative professionals
are welcome to attend!

GOIZUETA BUSINESS SCHOOL

Emory University
1300 Clifton Rd NE Room 500
Atlanta, GA 30322-1059

FOR MORE INFO OR MAPS/DIRECTIONS

Info@iaap-ccc.org
www.iaap-ccc.org

**PLEASE RSVP BY
11/17 TO**

[http://www.doodle.com/
q2fp5gktbkeegdb9](http://www.doodle.com/q2fp5gktbkeegdb9)

Clifton Corridor Chapter mem-
bers admission is **free**.

Non-Clifton Corridor Chapter
members admission is \$5 at the
door.

Prices are subject to change,
per event.

Money Management Basics



- Advantages of owning a checking account.
- Identify the benefits of thorough record keeping.
- Learn to perform a bank reconciliation
- Define personal budgeting

Cathy Nash, CPA, graduated magna cum laude from Hampton University with a Bachelor of Science in Accounting. After graduation, she began working as a staff auditor with Arthur Andersen, LLP in Atlanta. While with Arthur Andersen, she assisted with financial statement audits of healthcare and manufacturing clients.

Ms. Nash has also worked as a plant analyst with the Medical Division of C.R. Bard, Inc. In this position, she was responsible for the monthly reporting and analysis of the manufacturing plant's financial performance. While working at Bard, she began teaching as an adjunct instructor for DeKalb Technical College. Later, she accepted a permanent position as an accounting instructor at DeKalb Tech. Here she discovered her calling, which is preparing students to achieve their career goals.

Cathy earned licensure as a certified public accountant in 1999; in 2003 she graduated summa cum laude from Georgia State University with a Master of Business Administration. Although teaching is her main occupation, she also offers financial planning and tax preparation services to select clients. Cathy is involved in her community by leading money manage-

ment seminars sponsored by the University of Georgia's Cooperative Extension in DeKalb County.

Ms. Nash is also active in her church, Saint Philip A.M.E. where she serves on the trustee board, in the choir, as fund balance manager, as a Sunday school teacher, and as a teen group leader for Crown Financial Ministries.